

FCMA Parent Guild Lead Liaison Meeting
AGENDA

Wednesday August 3, 2022
5:30pm

FCMA Middle School

Lead: Mary Manning...fcmaparentguild@gmail.com

Co-Lead: Megan Modica... meganmodica@choiceschools.com

Finance Lead: Brett Bayliss

Fundraising Leads: Leesa (Moe) Elkins & David Hines

Communications Lead; Open

Lead Classroom Liaison; Rebecca Gibson

Community Building Lead; Open

Native Garden & Wildlife Habitat; Jennifer Bartleman

Green School Committee Lead; Rhonda Brewer

1. Welcome... Megan, Moe, Brett and David in attendance. Jennifer joined soon after meeting a few minutes late as the meeting location was changed to Woodpile last minute due to low attendance.

2. New Business...

- **Vote on Communication Lead.** We only had one person interested, Angela Ficorelli. She was not in attendance due to this being a lead meeting...it was motioned by Moe and seconded by Jenniifer that we approve her as the new Communications Lead even though she is not present due to this being a lead meeting and she was not voted in prior. ALL IN FAVOR.

- **Update By-Laws**

...Community Building liaison resigned 8/1/22 due to not returning to the school. It was motioned that until someone fills the position, fundraising leads- Moe & David will under take.

...Jennifer asked that we add her focus group, Native Garden and Wildlife Habitat, as its own group. It isn't a part of Green Team. Megan seconded.

...It was motioned that we delete the word "focus" from the title of Lead Focus Liaison. It was agreed upon to change.

...Communications lead not in attendance but need to get the website login info from the past communications lead, Sarah Karlowski. Text was sent and she provided login info.

...Green Team no longer is in charge of recycling as it is now handled by the school. This duty will be deleted. Horticultalist will be removed from this team and added to the Native Garden & Wildlife Habitat team.

...It was motioned that the Fundraising Liaison needs not to be on the bank account. There will be 3 signers; Lead, Co-Lead and the Fiance Liaison. Should there not be a Co-Lead, then the Fundraising Liaison shall be added as the 3rd signer, This was seconded and **ALL IN FAVOR**.

3. Lead/Co-Lead, Mary & Megan...

- Calendar...

... **Coffee and Bagels** will return on the first day of school, **9/6/22** after drop off. Items will be ordered and delivered from Panera Bread. Megan motioned to order 7 dozen bagels, 2 totes of coffee and cream cheese. Moe seconded and all in favor. Moe will take the lead on this event if Mary is unable to be present to do so.

...**Picnic in the Park** will be hosted by the school on **Friday 9/9** at Civic Center Park but PG will assist with purchasing food items.

...**9/29** will be the **Fun Run** at Rosie's Park with 9/30 as the rain date. **Moe** will lead this event. We also need to check with Mary to see if she renewed the

online fundraising company. Moe will look into this as it's fundraising.

...**10/21** will be the Trunk or Treat and Pot Luck dinner event. **A PG MEMBER IS NEEDED TO LEAD THIS EVENT. AN EMAIL WILL GO OUT THE FIRST WEEK OF SCHOOL ASKING FOR A VOLUNTEER.**

...We will host a Dine to Donate in November.

...**11/21 & 11/22** are **Parent/Teacher Conferences** and a Potluck for teachers and staff will be organized by Rebecca, Lead Classroom Liaison.

...**12/6 thru 12/9** will be the "name TBD shop" **A PG MEMBER IS NEEDED TO LEAD THIS EVENT AS SOON AS POSSIBLE. A MESSAGE WILL BE SENT OUT VIA SOCIAL MEDIA LOOKING FOR A VOLUNTEER. IF THERE ISN'T ONE BY TIME SCHOOL STARTS. AN EMAIL WILL BE SENT TO ALL PARENTS/GUARDIANS.**

...Other events to take place

- **Tastefest** (February-ish)
- **Cake Walk** (December-ish)
- **Mother's Day Flower Sale** (end of April)
- **Pointsetta sale** (December)

...Jennifer stated she did not think this was a big money maker and suggested maybe adding a Native Plant Sale and moving to spring. We will revisit this at a later date.

- **Endangered Species** (January-ish)
- **Earth Day** (April)
 - **Pizza & Puzzles** (end of March)
- **Spring Dance** (April-ish)
- **May Day Mixer**

- **Meeting dates & times...**

...Rebecca motioned via text that meetings be held later in the evening and if an AM meeting is needed

that it be Friday and not the 2nd Friday each month. Megan motioned that the meeting day stays on Wednesday. Moe seconded and **ALL IN FAVOR. Meetings will be every other 2nd Wednesday at 6:30pm in person.**

...Stacy requested that we go back to having morning meetings as well. Brett asked if they could be via Zoom as well due to working during weekday morning hours, Megan motioned, Jennifer seconded, **ALL IN FAVOR. Morning meetings will be every other 1st Friday of the month at 8:15am**

...all meetings will be in person at FCMA except the Friday meetings that will also be via Zoom...

- 9/14/22 at 6:30pm
- 10/7/22 at 8:15am
- 11/9/22 at 6:30pm
- 12/2/22 at 8:15am
- 1/11/23 at 6:30pm
- 2/3/23 at 8:15am
- 3/8/23 at 6:30pm
- 4/6/23 at 8:15am (Thursday due to no school Friday)
- 5/10/23 at 6:30pm
- 6/2/23 at 8:15am

4. Fundraising Leads, Moe & David...

...**Skate Night** dates are set. They will be from **5:15pm to 8:15pm** on **9/15/22, 11/17/22** and **2/16/23.**

...Moe has contacted McDonald's on 12 Mile and John R. to schedule our first Dine to Donate event. This will take place on **Saturday 9/17** from Noon to 3pm. McDonald's will in turn donate 15% of proceeds made during those hours.

...Moe stated Dine to Donate will be alternated with Family Potluck events.

...Moe will start contacting companies for Fun Run sponsorships. She has a list compiled.

5. Financing Lead, Brett...no update
6. Community Building Lead, OPEN... n/a
7. Communication Lead, OPEN... n/a
8. Lead Classroom Liaison, Rebecca... n/a
9. Green Team Liaison, Rhonda... n/a
10. Native Garden & Wildlife Habitat, Jennifer...n/a
11. Meeting adjourned... Megan motioned to end the meeting at 7:34pm and Moe seconded **ALL IN FAVOR**